



Top Notch, Inc. Pet Sitting Terms and Conditions

petsitting@topnotchdogs.com
www.topnotchdogs.com
24 hr. Phone: 209.404.6788

Top Notch Pet Sitters (TNPS) is authorized to perform care and services as instructed by Client per written instructions on Client Registration form and initial personal consultation with pet sitter.

1. TNPS agrees to provide services in a reliable, trustworthy and caring manner. In consideration of these services, and as an express condition thereof, the Client expressly waives and relinquishes any and all claims against TNPS.
2. TNPS will not be held liable for any security, maintenance or medical issues arising with the home or pets if any other person (friend, relative, housekeeper or other service provider) enters the home during a contracted booking. TNPS must be informed in advance of anyone permitted to enter the home while under our care, and be provided with a name and number for such persons.
3. All pets are to be current on all required vaccinations. Should pet sitter be bitten or otherwise exposed to any disease or ailment received from Client's animal, it will be the Client's responsibility to pay all medical costs and damages incurred by the pet sitter.
4. TNPS is authorized by the Client's signature below to seek veterinary care if needed for pets, with release from all liabilities related to expense, transportation and treatment. Should the specified veterinarian be unavailable, TNPS is authorized to seek and approve medical and/or emergency treatment (excluding euthanasia) from another veterinarian. Client agrees to reimburse TNPS for all expenses incurred, plus any additional fees for attending to the needs of the pet.
5. **Rates:** Rates are figured on a **PER VISIT** basis in consideration of the number and species of pets, location of your home, and number of daily visits. See price chart to the right. Extended service time subject to additional fees.

6. **Zip Code Rate adjustments:**
 - a. 95350, 95355, 95356, 95358 & 95368- included in the above rates
 - b. 95351, 95354, 95357 & 95367 - add an additional \$5 fee per visit.
 - c. 95320, 95361, and 95366 - add an additional \$10 fee per visit.
7. **Holidays-** There is an **additional \$10.00 per visit fee** on New Year's Eve, New Year's Day, Easter Sunday, Memorial Day, 4th of July, Labor Day, Thanksgiving Day and the Friday following, Christmas Eve & Christmas Day.
8. **After Hour Fees-** Regular visit hours are between 7:00am & 7:00pm. If Client requests visits after hours Client is subject to additional fee of \$5.00 per visit, + zip code rates if applicable.
9. Visits by TNPS will continue at set intervals until Client has notified TNPS of return, to assure pet's safety in case of any Client emergencies or delays during travel. Client must call or email TNPS upon return or additional visits and charges will be applied.
10. **Cancellation & Confirmation:**
 - a. There is no fee if reserved/scheduled visits are cancelled within 24 hours in advance. Regular visit fees apply otherwise.
 - b. Daily visits and fees will continue to be applied until client calls or emails and gives notice of returning home.
 - c. If Client chooses to return home earlier than previously scheduled, TNPS must be notified of early termination of visits at least 24 hrs in advance to avoid continued charges.
 - d. Once Client has received confirmation of scheduled visits, Client must respond & acknowledge receipt of confirmation & verify times & dates scheduled. If verification is not received, Client may be subject to additional scheduling/cancellation fees.

11. **Payment:**
 - a. Payment is due upon completion of last visit. Clients on monthly schedules, payment is due on the last day of the month.
 - b. A \$25.00 late fee will be applied to unpaid balances over 30 days.
 - c. A \$25.00 handling fee will be charged on all returned checks.
 - d. Payment may be made by check, Visa, MasterCard, or American Express.

12. Client acknowledges that TNPS has numerous qualified pet sitters on staff, and visits are rotated among them. If Client chooses to personally meet with the additional TNPS employees that may be fulfilling the responsibilities, there will be an additional consultation fee.
13. If Client chooses to have house keys returned, Client may arrange to pick up keys at Top Notch Kennels @ 3302 Beckwith Court.
14. TNPS reserves the right to terminate this contract at any time before or during its term if TNPS, in its sole discretion, determines the Client's pet or environment poses a danger to the health and safety of the pet sitter. If concerns prohibit pet sitter from caring for pet, Client authorizes pet sitter to place pet in a kennel, with all charges and fees to be paid by the Client.
15. Client authorizes this signed contract to be valid approval for future services provided, permitting TNPS to accept telephone or email reservations for service and enter premises without additional signed contracts or written authorization.

I HAVE READ AND UNDERSTAND ALL OF THE ABOVE, AND AGREE TO ALL ABOVE POLICIES AND CONDITIONS.

BASE PRICES (Excluding zip code & holiday fees)	
Initial Consultation	\$40.00
\$20 of the \$40 deposit will be applied to your first scheduled pet visit & forfeited if canceled.	
This consultation will give you, your pets, and one of our Pet Sitter's a chance to meet. We will review your pet's routine, meals, location of supplies, play preferences, collection of necessary keys, etc...	
ALL FORMS & KEYS WILL BE COLLECTED AT INITIAL CONSULT.	
If you have Dogs:	Per Visit
Dogs require a <u>minimum of TWO VISITS per day</u> (Exception to the 2 visit minimum will <u>only</u> be on departure or arrival days, where only one visit may be necessary depending on time of departure or arrival)	
1 Dog PER VISIT (Dogs require a MINIMUM of TWO VISITS per day)	\$17.00
Each additional dog PER VISIT	\$ 3.00
Each additional cat PER VISIT	\$ 2.00
Each additional pet PER VISIT -other than dog or cat	\$ 1.50
Additional visit (3rd daily visit) available Per visit fee applies	
Additional charges may apply if cages require cleaning	
If you have Cats & no Dogs:	
1 Cat - PER VISIT (1 daily visit)	\$16.00
Each additional cat PER VISIT	\$ 2.00
Each additional pet PER VISIT -other than dog or cat	\$ 1.50
Additional visit (2nd daily visit) available Per visit fee applies	
Other Pets-	
If you don't have Dogs or Cats:	
Other Pet PER VISIT- (1 daily visit)	\$16.00
Each additional pet PER VISIT -other than dog or cat	\$ 1.50
Additional visit (2nd daily visit) available Per visit fee applies	
Dog Walking - approximately 30 min.	\$17.00
Pet Taxi - Transportation (daycare, vet, groomer...) minimum \$10 includes first 10 minutes	\$10.00
After the minimum fee stated above, the fees are calculated in 5 minute increments at a rate of \$2.50 per each additional 5 minutes, based on time, roundtrip.	\$ 2.50 Each add'l 5 min

Client's Signature

Print Client's Full Name

Date

